

Vaibhav Shikshan Sanstha
College of Education (B. Ed), Vita.

• Code of Conduct

Code of Conduct for the Students	<ol style="list-style-type: none"> 1. Students must be punctual and regular in attending classes, tutorials, class tests examinations etc. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests /examinations will be treated as breaching the code of conduct. 2. Student must be seated in their classrooms at the beginning of each period. They must not enter or leave the class room without permission of the lecturer. 3. Impersonation during roll call is a punishable offence. 4. Use of Mobile Phone during class hours is prohibited and is liable for punishment. 5. Resorting to any kind of malpractice (copying, impersonation, use of unfair means, exchanging answer-sheets) during examinations will not be tolerated and will be dealt with severely. 6. Students should carefully follow the Notices put up on the Notice Board (both online and offline). No excuse will be considered if Notices on the Board are ignored. 7. When a lecturer is absent or is unable to take class, students should maintain a strict order among themselves so as to not disturb the adjoining classes. Under no circumstances should they leave the classroom without ascertaining the relieve orders from the Staff room. 8. Students are expected to treat the members of the staff both teaching and non teaching and their fellow students with courtesy both in and outside the College. Students shall not, by their act or conduct, cause damage to the reputation of the institution.
Code of Conduct for the Principal	<ol style="list-style-type: none"> 1. Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, organization of human resources and concern for environment and sustainability. 2. Conduct himself / herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college 3. Act as steward of the college's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment 4. Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas 5. Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society 6. Adhere to a responsible pattern of conduct and demeanor expected of them by the community. 7. Manage their private affairs in a manner consistent with the dignity of the profession.
Code of Conduct for the Teacher Educator	<ol style="list-style-type: none"> i. Adhere to a responsible pattern of conduct and demeanor expected of them by the community ii. Manage their private affairs in a manner consistent with the dignity of the profession; iii. Seek to make professional growth continuous through study and research; iv. Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge; v. Maintain active membership of professional organizations and strive to improve education and profession through them; vi. Perform their duties in the form of teaching, tutorials, practical, seminars and research work, conscientiously and with dedication; vii. Discourage and not indulge in plagiarism and other non-ethical behavior in teaching and research viii. Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition; x. Participate in extension, co-curricular and extra-curricular activities, including the Community service



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Principal
Vaibhav Shikshan Sanstha
Sandharit
College of Education, Vita
Tal. Khanapur Dist. Sandalbari

Code of Conduct for the Non-teaching Staff

1. The Non-teaching personnel is those staff that is required to cater to the needs of the students as well as to complement teachers' professional roles and responsibilities. The roles dawned by non-teaching personnel range in various forms depending on individuals' roles and students' specific needs.
2. A professionally effective relationship between teaching and non-Teaching personnel are essential to meet the diverse needs in the best interest of the students' community.
3. For today's students, our approach should be moulded professionally. If we fail in satisfying the students' needs, the message carried by them may deteriorate the standard of the University.
4. Maintaining dignity by treating students with care and kindness.
5. Being supportive and cooperate with other staff members.
6. Fulfilling responsibilities by meeting the required standards for every assigned task.
7. Practise mutual respect, trust and confidentiality.



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Principal
Vaibhav Shikshan Sanstha
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College of Education, Vita
Tal. Khanapur, Dist. Sangli